Disclosures: None

At CP Rail’s request, Council met with CP Railway representatives Jennifer Benedict, Manager of Public Works East, and Tom Twigge, Director of Projects, to discuss proposed infrastructure improvements in the municipality. During the ensuing presentation and discussion, reference was made to a hand-out provided to Council regarding Crossing Safety Improvements in the municipality.

Following the discussion held, Mayor Broad thanked the delegation for meeting with Council, and Council resumed with the meeting’s regular Agenda items.

2015-99 Councillor LeBoeuf - Councillor Meyer
That the minutes of the November 16, 2015 Regular Session of Council be approved as presented. Motion Carried.

2015-100 Councillor Williams - Councillor Bilton
That the November 23, 2015 Request for Drain Improvement on the Graham Drain, submitted by Ronald Wilcox, be approved and forwarded to R. Dobbin, Drainage Engineer, to have an Engineer’s Report prepared. Motion Carried.

2015-101 Councillor Williams – Councillor LeBoeuf
That the November 30th, 2015 Request for Drain Maintenance and/or Repair on the Knittle McMurphy Drain, submitted by Norris McAuslan, be approved and referred to the Drainage Superintendent with the power to act. Motion Carried.

2015-102 Councillor Bilton - Councillor LeBoeuf
That Council hereby accepts the County Planning Report dated November 26, 2015 regarding the Application to Amend Site Plan Agreement, for Concession 2, Part Lot 18 (former Euphemia), 6055 Fansher Road, Willow Spring Hydroponic Farms (Agent: John Rombouts). Motion Carried.

2015-103 Councillor Williams – Councillor Bilton
That the following dates and times be approved by Council for 2016 Budget deliberations:

- Monday, January 11, 2016 4 – 6 p.m.
- Monday, January 25, 2016 4 – 6 p.m.
- Monday, February 8, 2016 4 – 6 p.m. (if needed) Motion Carried.
2015-104 **Councillor Williams - Councillor LeBoeuf**

Grass Tender Award

That Council hereby awards the Grass/Weed Cutting and Trimming Services Tender for the 15 municipal properties inclusive to low tender Jacob Loewen at a cost of $7,000 (+hst) for the 2016 season; $7,200 (+hst) for the 2017 season; and $7,400 (+hst) for the 2018 season; And that Council hereby awards the Grass/Weed Cutting and Trimming Services Tender for the Shetland Conservation Area to low tender Vandy’s Lawn & Landscaping at a cost of $1,900 (+hst) for the 2016, 2017 and 2018 season; And that the Mayor and Clerk are hereby authorized to enter into agreement with same.  

*Motion Carried.*

2015-105 **Councillor Williams – Councillor Meyer**

Employee Wage Grid Amendments – CPI

That Council receive Report FIN 15-12-1; and that Council adopts the increase of 0.9% for the 2016 wage grid; and further that the Administrator-Clerk advise staff of the adjustments for 2016.  

*Motion Carried.*

2015-106 **Councillor Williams – Councillor Meyer**

BRA Christmas Tree Chipping Program

That Council hereby agrees to participate in the free Annual Christmas Tree Chipping Program offered by Bluewater Recycling Association; And that the central drop off point for Christmas trees will be located at 6213 Mill Street –East side gravel entrance to the Fair Grounds approximately 50 m past the entrance to the Dawn-Euphemia Community Centre in Florence, up to and including Sunday January 10, 2016; And that the Public Works Dept mark the tree drop off area; And that the chips will be left behind and offered to the residents on a first come first serve basis.  

*Motion Carried.*

2015-107 **Councillor Williams – Councillor LeBoeuf**

OFMEM Training Seminar

That Paul LeBoeuf is hereby authorized to attend the one-day training seminar being provided by OFMEM regarding Essentials of Municipal Fire Protection & Emergency Management, on December 15th, 2015 in Warwick Fire Hall, at a cost of $25.00.  

*Motion Carried.*

2015-108 **Councillor Bilton – Councillor Meyer**

S/L Physician Recruitment Taskforce 2016 Request for Funding

That the 2015 Funding Request dated November, 2015 from the Sarnia-Lambton Physician Recruitment Taskforce be deferred to the Council’s 2016 Budget deliberations.  

*Motion Carried.*

**Other Business**

OMPF Funding

Mayor Broad advised that Watford-Warwick has requested a joint meeting with the Minister of Finance at the ROMA/OGRA Conference to discuss the future of OMPF funding.

Slow-Moving Vehicle Sign Missing

Councillor Williams advised that the slow-moving vehicle sign on the north side approach to Rutherford is missing.

Shetland Internet Service

Mayor Broad advised that the Shetland Tower belongs to the County and that TekSavvy will review the existing RFP to seek improvements to internet service in Shetland.

Union Gas Donation

Mayor Broad issued a special thank you to Union Gas for donating $2,000 towards the purchase of the electronic sign which took place at the Firemen’s Breakfast on December 6th.

2015-109 **Councillor Williams – Councillor Bilton**

Pupil Accommodation Review Report

That Council invite the School Board Trustee, Tom McGregor, to a future meeting of Council to discuss the Pupil Accommodation Review Report.  

*Motion Carried.*
2015-110 Councillor Meyer - Councillor LeBoeuf
That By-law Number 63-2015, being a By-law to Appoint Members of the Public to Various Positions or Committees requiring Council representation and repeal By-law #4 of 2015, be taken as read a first, second time and third time, and finally passed this 7th day of December, 2017.  Motion Carried.

2015-111 Councillor Williams – Councillor Meyer
That By-law Number 64-2015, being a By-law to adopt the Emergency Response Plan and Emergency Management Program, and repeal By-laws 45 of 2014 and 46 of 2015, be taken as read a first time, second time and third time, and finally passed this 7th day of December, 2015.  Motion Carried.

2015-112 Councillor Williams – Councillor Meyer
That By-law Number 34-2014, being a By-law to provide for drainage works on the Omerod McBride Drain, be taken as read a third and final time, and finally passed this 7th day of December, 2015.  Motion Carried.

2015-113 Councillor Bilton - Councillor Meyer
That By-law Number 65-2015, being a By-law to authorize the amendment of an Agreement between the Corporation of the Township of Dawn-Euphemia and Willow Spring Hydroponic Farms, be taken as read a first time, second time and third time, and finally passed this 7th of December, 2015.  Motion Carried.

2015-114 Councillor Williams – Councillor LeBoeuf
That By-law Number 66-2015, being a By-law to authorize the execution of an Agreement for the Provision of Grass/Weed Cutting and Trimming Services for Municipal Properties, be taken as read a first time, second time and third time, and finally passed this 7th day of December, 2015.  Motion Carried.

2015-115 Councillor Williams – Councillor LeBoeuf
That By-law Number 67-2015, being a By-law to authorize the execution of an Agreement for the Provision of Grass/Weed Cutting and Trimming Services for the Shetland Conservation Area, be taken as read a first time, second time and third time, and finally passed this 7th day of December, 2015.  Motion Carried.

2015-116 Councillor Bilton – Councillor LeBoeuf
That By-law Number 68-2015, being a By-law of the Corporation of the Township of Dawn-Euphemia to confirm the resolutions and motions of the Council of the Township of Dawn-Euphemia which were adopted up to and including December 7, 2015, be taken as read a first time, second time and third time, and finally passed this 7th day of December, 2015.  Motion Carried.

At 7:43 p.m., Council moved into a Closed Meeting Session.

2015-117 Councillor LeBoeuf – Councillor Williams
That Council move into Closed Session to discuss Personal Matters, and Litigation or Potential Litigation matters.  Motion Carried.

2015-118 Councillor Williams – Councillor Meyer
That Council moves out of the Closed Session at 8:10 p.m., and Rise and Report.  Motion Carried.

Mayor Broad reported the following:
1. Council directed the Clerk to prepare the necessary Appointment By-law for the new Deputy Fire Chief.
2. Council dealt with unused vacation entitlement for an employee.
3. Council acknowledged receipt of Notice dated November 25, 2015 from Lerners LLP.

2015-119 **Councillor LeBoeuf - Councillor Meyer**  
CP Rail Proposal
That Council hereby authorizes the Public Works Superintendent to put forward the following solution to CP Rail in response to railway crossing safety improvements in Dawn-Euphemia:
1. The municipality will be responsible for the closure of Bilton Line;
2. CP Rail will be responsible for costs associated with installation of warning systems on Fansher Road;
3. The municipality is willing to enter into an Agreement with CP Rail to cost share 50/50 on the installation of warning systems on Euphemia Line;

And that CP Rail in conjunction with the municipality submit a funding application under the Grade Crossing Improvement Program (GCIP) from Transport Canada;

And that the municipality apply to Transport Canada for the $20,000 to close the railway crossing at Bilton Line;

And that all avenues of potential funding are exhausted prior to final invoicing in 2016.  
*Motion Carried.*

2015-120 **Councillor Williams - Councillor Meyer**  
Meeting Adjournment
That this Regular Session of Council be hereby adjourned at this hour of 8:50 p.m., to meet again on December 21st, 2015, at 6:30 p.m., or at the call of the Chair.  
*Motion Carried.*

________________________________________  
Mayor

________________________________________  
Administrator-Clerk